

Appendix 40 ▪ Provider Qualifications: Licensure and Certification

#	Service	Provider Type	License	Certification
1.1	Adult Day Care	Community Care Facility or Alzheimer's Day Care Resource Center	CCR Title 22, Div.6, Ch. 3. Local business license	N/A
2.2	Minor Repair/Maintenance	Building contractor or Handyman or Private nonprofit or proprietary agency	State of CA Local business license	See other standard

OTHER STANDARD:

Sites must assure that the vendor for repair jobs which cost more than \$1000 (total for materials and labor) is a licensed contractor; is bonded, insured, and has a local business license. Hourly handymen must have a local business license. The need for building inspection is governed by local ordinance: if an inspection is required, a copy of the inspection clearance shall be attached to the invoice for services.

#	Service	Provider Type	License	Certification
2.3	Specialized Non-medical Home Equipment	Private nonprofit or proprietary agency	Local business license	N/A
2.4	Community Transition Services	Private nonprofit or proprietary agency or Public or private utility company	Local business license Public Utilities Commission	N/A
2.6	Assistive Technology	Private nonprofit or proprietary agency	Local business license	N/A

#	Service	Provider Type	License	Certification
3.1	Supplemental Homemaker Supplemental Personal Care Supplemental Protective Supervision	Home Health Agency	State of CA	N/A
3.2		or		
3.7		Private nonprofit or proprietary agency	Local business license	

OTHER STANDARD:

Tasks authorized under Supplemental Chore (3.1), and Supplemental Personal Care (3.2) are specified in the California DSS Manual, Division 30, Chapter 30-757. All individuals performing these services must:

- Be a US citizen or legal alien
- Be at least 18 years of age
- Have a Social Security card
- Be able to read, write, carry out directions, and maintain simple records
- Have transportation available
- Be able to communicate changes in the status of the participant and/or family
- Be physically capable of performing the work required.

#	Service	Provider Type	License	Certification
3.3	Therapeutic Services	Home Health Agency or Registered Nurse or Specified health professionals or Private nonprofit or proprietary agency	State of CA State of CA: RN See other standard Local business license	See other standard

Note: Medicare and/or Medi-Cal may cover some of these services.

OTHER STANDARD:

Registered nurses, occupational, physical and speech therapists must be employed by an agency licensed/certified by DHS as Medicare Home Health Agency (HHA) providers or licensed by DHS as a HHA unless any one of the following conditions apply:

- No licensed or certified HHA exists within the site's local catchment area; or
- The licensed or certified HHA cannot meet the need of the MSSP participant; or
- The participant is not satisfied with the service provider from the licensed/certified HHA.

3.3 continued

Then the site may choose to contract with the following providers:

1. Local county Department of Public Health personnel who are professionally licensed;
2. Independent health professionals licensed by the California Department of Consumer Affairs in their appropriate profession, and who are qualified to provide the care or service contracted for. A participant home visit must be made by the site's NCM to assess and document the quality of service provided by the independent contractor, or a written report submitted to the NCM by the contractor.
3. Licensure standards for independent contractors are the same as those for professionals working for HHAs. These standards are contained in [CCR Title 22, Division 5, Chapter 6, Article 1](#).

Nutritionists and Registered Dietitians (RD) must have completed a Bachelor's degree in food/nutrition; RDs must have passed the examination offered by the Commission on Dietetic Registration.

Pharmacists must be licensed by the California Department of Consumer Affairs, Board of Pharmacy, as a licensed pharmacist, pharmacy intern, technician or certified exemptee.

Art therapists are designated either Registered (ATR) or Certified (ATR-BC) by the Art Therapy Credentials Board.

Dance therapists are Registered (DTR) by the American Dance Therapy Association.

Exercise/physical fitness trainers have certification from either the Aerobics and Fitness Association of America, or the American Council of Exercise.

Music therapists have obtained one of the following from the Certification Board for Music Therapists: Music Therapist – Board Certified (MT-BC), Certified Music Therapist (CMT), or Registered Music Therapist (RMT).

Recreation therapists have certification from the American Therapeutic Recreation Association.

Massage therapists are regulated by local cities through the business license/permit process. They should have a diploma or certificate from a State-approved school. California massage therapists are voluntarily certified by the California Massage Therapy Council (CAMTC).

#	Service	Provider Type	License	Certification
4.3	Consultative Clinical Services	Social, Legal & Health Care Professionals or Private non-profit or proprietary agency	State of CA Industry Standard Local business license	See other standard

OTHER STANDARD:

Social, Legal & Health Specialists - Vendors shall be licensed/certified in their appropriate professional field (e.g., a lawyer must be licensed to practice law in this state) and be qualified to provide the contracted service.

#	Service	Provider Type	License	Certification
4.6	Deinstitutional Care Management	Nurse Care Manager and/or Social Work Care Manager	State of CA: RN License Must meet all applicable MSSP criteria (Chapter 2)	See other standard
50	Site Care Management	Nurse Care Manager and/or Social Work Care Manager and/or Care Manager Aide	State of CA: RN License Must meet all applicable MSSP criteria (Chapter 2)	See other standard

OTHER STANDARD:

Nurse Care Manager (NCM) – Must meet qualifications for care management as cited in the MSSP Site Manual Chapter 2.

Social Work Care Manager (SWCM) – Must meet the qualifications for care management as cited in the MSSP Site Manual Chapter 2.

Care Manager Aide (CMA) – Must meet the qualifications for care management as cited in the MSSP Site Manual Chapter 2.

#	Service	Provider Type	License	Certification
5.1	Respite, In-Home	Home Health Agency or Private nonprofit or proprietary agency	State of CA CDPH Licensing Local business license	State of CA CDPH Certification See other standard

OTHER STANDARD:

Tasks authorized under Respite, In-Home (5.1) are specified in the [California DSS Manual, Division 30, Chapter 30-757](#). All individuals performing these services must:

- Be a US citizen or legal alien
- Be at least 18 years of age
- Have a Social Security card
- Be able to read, write, carry out directions, and maintain simple records
- Have transportation available
- Be able to communicate changes in the status of the participant and/or family
- Be physically capable of performing the work required

#	Service	Provider Type	License	Certification
5.2	Respite Out-of-Home	Private nonprofit or proprietary agency or Adult Day Care	Local business license CCR Title 33, Div. 6, Ch. 3.	N/A
6.3	Transportation (hour)	Private nonprofit or proprietary agency	Local business license	See other standard
6.4	Transportation (One-way trip)	or Ambulance or wheelchair van/ paratransit Escort: see below		

OTHER STANDARD:

Providers of regular transportation services must be either a properly registered private nonprofit or a licensed proprietary agency. Drivers must possess a valid class II or III driver's license issued by the California State Department of Motor Vehicles. The provider must furnish documentation that adequate vehicle insurance as defined in the

contract between CDA and MSSP sites (CDA Standard Agreement, Exhibit D, Article XI. Insurance [G]) will be in effect during the term of the service contract.

Providers of ambulance services must have a California Highway Patrol (CHP) vehicle inspection certificate; drivers must have successfully completed ambulance attendant training. The provider must furnish documentation that adequate vehicle insurance will be in effect during the term of the service contract.

Wheelchair/Paratransit providers must provide evidence of CHP inspection and driver training. The provider must furnish documentation that adequate vehicle insurance will be in effect during the term of the service contract.

Providers of escort services must be experienced in serving the needs and conditions of the frail elderly. In communities where the needs for this service cannot be met through agency providers of 3.1 Homemaker service described above, individuals may be used provided they have documented on the MSSP Service Vendor Application an appropriate degree of experience and insurance, and reference checks verified by MSSP site staff confirm a history of satisfactory performance.

#	Service	Provider Type	License	Certification
7.1	Congregate Meals	Private nonprofit or proprietary agency	Local business license; and any others as required by local governments	N/A
7.2	Home Delivered Meals	Private nonprofit or proprietary agency	Local business license	N/A
7.3	Oral Nutritional Supplements	Private nonprofit or proprietary agency	Local business license, and any others as may be required by local governments.	N/A
8.3	Social Support	Private nonprofit or proprietary agency	Local business license	See other standard

OTHER STANDARD:

All individuals providing Social Support (8.3) services must:

- Be a US citizen or legal alien
- Be at least 18 years of age
- Have a Social Security card
- Be able to read, write, carry out directions, and maintain simple records

- Have transportation available
- Be able to communicate changes in the status of the participant and/or family
- Be physically capable of performing the work required

#	Service	Provider Type	License	Certification
8.4	Therapeutic Counseling	Licensed professionals	Professional license/ certification and local business license	See other standard

OTHER STANDARD:

Providers are professionals who are licensed or certified to practice in the State of California. The licensing authority for clinical social workers, marriage and family counselors and therapists, psychologists and psychiatrists is the Department of Consumer Affairs, Boards of Behavioral Science Examiners and Medical Quality Assurance. The certification authority for rehabilitation counselors is the Commission on Rehabilitation Counselor Certification.

#	Service	Provider Type	License	Certification
8.5	Money Management	Private nonprofit, proprietary agency or Individual Money Manager	Local business license	See other standard

OTHER STANDARD:

Providers of Money Management (8.5) must be bonded and insured.

#	Service	Provider Type	License	Certification
9.1	Communication: Translation/ Interpretation	Individual translators/ interpreters or Private nonprofit or proprietary agency	See other standard Local business license	N/A N/A

OTHER STANDARD:

Providers shall have:

- Fluency in both English and a language other than English; and

- Ability to read and write accurately in both English and a language other than English; and
- Ability to maintain confidentiality.

#	Service	Provider Type	License	Certification
9.2	Communication: Device	Private nonprofit or proprietary agency	Local business license	N/A

OTHER STANDARD:

Any electronic communication/response device obtained for participant use must be of a type already in general use; product warranties and servicing for the unit must be available. Providers must be competent to meet applicable standards of installation, repair and maintenance of these systems and devices.

Passive communication devices (e.g., identification bracelets or cards for emergency use or identification) and other devices designed for emergency assistance may also be purchased.