Home Care Agencies

7/1/2026 - 6/30/2027 Fee Schedule

Regulations:
6 CCR 1011-1 Chapter 2 - **General Licensure Standards**
6 CCR 1011-1 Chapter 26 - **Home Care Agencies**
6 CCR 1011-1 Chapter 24 - **Medication Administration**

Application Type	Base Fee	Per Branch Fee	Per Workstation Fee	Fee Description	Additional Information
Initial License Application (Home Care Agency)	$3,709.49			Class A (Medical) Home Care Agency	Notify the Department by submitting a Letter of Intent (LOI). An email notification will be sent to you on how to apply. A completed application, attachments, and the appropriate fees must be submitted at least **90 calendar days before the anticipated start-up date**.
	$2,720.30			Class B (Non-Medical) Home Care Agency	
Renewal License Application (Home Care Agency)	**$1,916.58**	$247.30	$61.83	Base Fee - Class A (Medical)	Must submit renewal application, attachments, and the appropriate fees 60 calendar days prior to license expiration. Total Renewal Fee = (Base Fee - Applicable Discounts) + Addtl Vol Fee (if applicable) + Branch Fees (if applicable) + Workstation Fees (if applicable) + Late Fees (if applicable) Branch & Workstation fees should be added in AFTER any applicable discounts have been applied to the base fee listed in column B
	$1,638.36	$247.30	$61.83	Base Fee - Class B (Non-Medical)	
	$123.65			50-99 annual admissions	**Additional Volume Fee**: Based on annual admissions for the previous year. If the number of annual admissions is 50 or more, the agency shall add the appropriate listed amount to its base renewal fee
	$247.30			100+ annual admissions	
Renewal License Application Discounts (Home Care Agency)	$100.00			Discount off **base renewal fee**	Medicare or Medicaid Service Discount: Each agency that is currently certified to provide Medicaid or Medicare services shall deduct $100 from its **base renewal fee**. This discount does not apply to additional volume fees, branch, or workstation fees.
	10%			Discount off **base renewal fee**	Accreditation Deeming Discount: 10% discount off base renewal license fee. This discount does not apply to additional volume fees, branch, or workstation fees.
Renewal Application Late Fees Charged	10%			Six (6) to twenty-nine (29) calendar days after expiration date, a late fee of 10% of the total renewal fee is due in addition to the renewal fee.	Failure to submit a complete renewal application and appropriate fees to the Department by the license expiration date will result in late fees as indicated.
	50%			Thirty (30) to fifty-nine (59) calendar days after expiration date, a late fee of 50% of the total renewal fee is due in addition to the renewal fee.	
	75%			Sixty (60) to eighty-nine (89) calendar days after expiration, a late fee of 75% of the total renewal fee is due in addition to the renewal fee.	
	License Invalidated			If a license renewal application and appropriate fees are not received by day ninety (90) following the expiration of the license, the licensee shall cease operation and submit an initial application and associated fees to the Department in accordance with Chapter 2, Section 2.3.	
Change of Ownership (CHOW)	$3,709.49			Class A (Medical) Home Care Agency	Direct and Indirect Changes of Ownership The current licensee is required to notify the Department by submitting a Letter of Intent (LOI). An email notification will be sent with information on the CHOW application process. The CHOW Application and appropriate fees must be submitted by the prospective licensee at least 60 calendar days before the change of ownership. Requires prior approval by the Department. A new license will be issued. Additional CHOW Guidance
	$2,720.30			Class B (Non-Medical) Home Care Agency	
Change of Name	$92.74			Change of Information	Notify the Department by submitting an Update Application in the COHFI system and information will be provided to you. Update Application requests must be submitted at least 30 calendar days before the change.
Change of Address	$92.74				
Adding a Branch Location	$247.30				
Adding a Workstation	$61.83				
Conditional License	$1,938.29			Enforcement	A Conditional License is an enforcement action. See the following regulations for more information: 6 CCR 1011-1 Chapter 2 Part 2.8.3 for more information
Provisional License	15% of the applicable initial license fee			Fee paid for each provisional license term	Applicable only to initial licensure application. See the following regulations for more information: 6 CCR 1011-1 Chapter 2 Part 2.4 6 CCR 1011-1 Chapter 26 Part 4.3
Revisit Fee	See Notes			100% of applicable initial or renewal fee	Assessed on the second on-site inspection and each subsequent on-site inspection pertaining to the same deficiency.