

FACILITY LICENSING AND INVESTIGATIONS SECTION

BLAST FAX 2025-24a

TO: Home Health Agencies and Hospice Agencies

FROM: Jennifer Olsen-Armstrong, Section Chief Facility Licensing and Investigations Section

CC: Commissioner Manisha Juthani, MD
Adelita Orefice, MPM, JD, CHC, Deputy Commissioner, DPH
Lorraine Cullen, MS, RRT, RRT-ACCS, Branch Chief, HQSB
Jennifer Olsen Armstrong, MS, RD Section Chief, FLIS
James Augustyn, Public Health Services Manager, FLIS
Cheryl Davis, Public Health Services Manager, FLIS

DATE: December 24, 2025 and April 29, 2026

SUBJECT: Submission of Reports regarding Abuse Against Staff Members relating to such staff member's employment with such agency (Connecticut General Statutes 19a-491h)

[Public Act 25-168](#) modified subsection (a) of 19a-491h of the Connecticut general statutes. Effective October 1, 2025:

(a) Not later than January 1, 2025, and annually thereafter, each home health care agency, home health aide agency and hospice agency, as such terms are defined in section 19a-490, shall report, in a form and manner prescribed by the Commissioner of Public Health, each instance of verbal abuse that is perceived

as a threat or danger by a staff member of such agency, physical abuse, sexual abuse or any other abuse by an agency client or any other person against a staff member relating to such staff member's employment with such agency and the actions taken by the agency to ensure the safety of the staff member.

Please submit the report in accordance with 19a-491h by **January 1, 2026**, using DPH's Facility Licensing and Investigations Section (FLIS) web-based submission. Please do not submit paper or faxed reports to the Department.

How to Submit:

1. Please visit <https://dphflisevents.ct.gov/> and select "Yearly Report Submission to DPH FLIS"

Home page:

CONNECTICUT Public Health

DEPARTMENT OF PUBLIC HEALTH
DPH FLIS - Facility Licensing & Investigations Section (FLIS)

Alerts and Notifications

Login Required

Adverse Events
Hospitals and Surgical Centers

Reportable Events
All Other Facilities

FIRST TIME FACILITY ADMINISTRATORS: All first time facility administrators MUST register before you can login to the website.
Select the "Register as a Facility Administrator" link and create a new account.

DPH Employee Login Register as a Facility Administrator Register as a CMP User Forgot your password?

No Login Required

EO 14B COVID-19 LTCF Facility Staff Vaccination

FLIS Complaint Submission

Yearly Report Submission to DPH FLIS

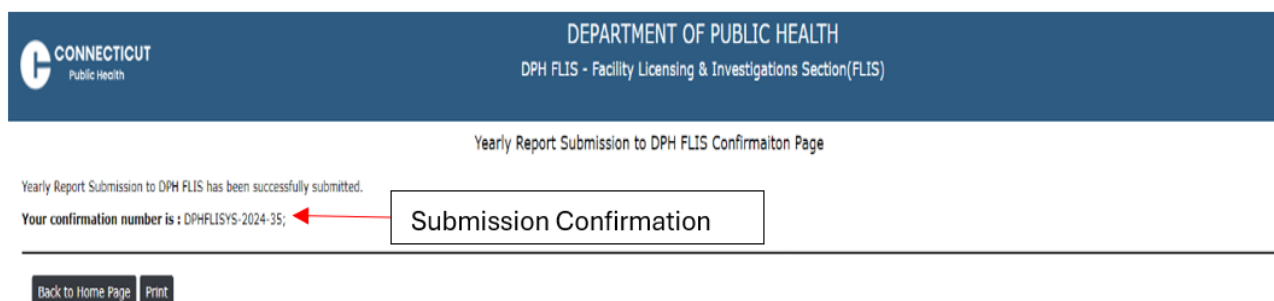
For any assistance (Reportable/Adverse Events, LTCF COVID-19 daily reporting, ePOC, MDS assessments, complaints submission) please submit a ticket to FLIS at <https://dph-cthelpdesk.ct.gov/Ticket>.

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2. Select "Abuse Against Staff Member" in the "Submission type." Under "Facility Type" select "Home Health Agency" or "Hospice Agency."

3. Complete the entire form and follow the prompts.
4. If there were any instances of abuse against a staff member relating to such staff members employment with the agency, use the "Select Files" button" to submit each instance including the **actions taken by the agency** to ensure the safety of the staff member. Please do not include the name of individuals or any other HIPAA protected information.
5. Please make sure to check the "Certification" section before clicking the **"Submit" button**.
6. Upon successful submission the website will display a confirmation number for your future reference.

Final Confirmation



The screenshot shows a confirmation page from the Connecticut Department of Public Health. At the top, the Connecticut Public Health logo is on the left, and the text "DEPARTMENT OF PUBLIC HEALTH" and "DPH FLIS - Facility Licensing & Investigations Section (FLIS)" is on the right. Below this, a blue banner reads "Yearly Report Submission to DPH FLIS Confirmation Page". The main content area states "Yearly Report Submission to DPH FLIS has been successfully submitted." and "Your confirmation number is : DPHFLISYS-2024-35;". To the right of this text is a box labeled "Submission Confirmation". At the bottom left, there are two buttons: "Back to Home Page" and "Print".

In addition to submitting the above report for CGS 19a-491h, by **February 1, 2026**, please also submit a separate report of Workplace Violence instances occurring on the employer's premises. [Public Act 25-97](#) modified 19a-490r of the Connecticut general statutes. Effective October 1, 2025:

A health care employer shall maintain records that detail incidents of workplace violence and include the specific area or department of such employer's premises where the incident occurred. A health care employer shall report not later than February first annually to the Department of Public Health the number of workplace violence incidents occurring on the

employer's premises during the preceding calendar year and the specific area or department where such incidents occurred.

Please refer to [Blast Fax](#) 2025-23 for directions on how to submit the Workplace Violence Report.

For assistance with submission please submit a ticket to the [DPH Helpdesk Portal](#) (<https://dph-cthelpdesk.ct.gov/Ticket>)

For Questions, please contact Cheryl Davis, Public Health Services Manager, at Cheryl.davis@ct.gov or Elizabeth Heiney, Supervising Nurse Consultant, at elizabeth.heiney@ct.gov